

## Job Opportunities

Job Title: Vice President of Finance & Accounting

Company Name: New Lisbon Holdings, Inc.

Job Description: New Lisbon Holdings and its regulated subsidiaries, New Lisbon Telephone Company, New Lisbon Broadband and Communications, New Lisbon Wireless Broadband, and Pennsylvania Telephone Company, is seeking an initiative-taking individual with proven finance and accounting experience in for an ILEC with both regulated and non-regulated activities. A Bachelor's degree required in accounting, business administration, finance, or a related field. At least five or more years of experience are required as a financial executive in finance and accounting and greater than three years in management and supervision. Greater than three years in competitive telecommunications is desired.

### Responsibilities:

Directs and oversees all aspects of the finance, accounting, budget, and tax and audit activities/functions of the broadband and telecommunications subsidiaries of the holding company for the purpose of ensuring the company remains financially viable. These tasks may include, but are not be limited to:

- Working closely with sales and marketing to ensure accurate forecasts
- Conducting effective and accurate financial forecasting
- Ensuring sufficient revenues and margins for all business units
- Recommending and managing a process for the timely and effective analysis of financial related information
- Soliciting budget requests from each business unit Management Team and preparing the means for submitting timely and effective budget requests
- Presenting timely and accurate budget information to the group with clear and concise budget explanations
- Promoting responsible budget management throughout each department
- Evaluating and advising on the impact of long range financial planning and providing strategic financial input and leadership on key issues for the CEO
- Communicating the short and long term impact of business decisions to all levels of the company including potential risks
- Demonstrating knowledge of regulated and competitive environments
- Providing timely and accurate analysis of financial reports and trends and developing innovative solutions to business challenges
- Developing a cash flow projection process and reporting mechanism ensuring adequate cash flow to meet operating needs
- Working to improve the efficiency and effectiveness of all company processes

Engaging in regular and periodic financial and business reviews with the CEO and the Board of Directors (as needed) and manages the lines of business for the purpose of ensuring the company's products and services to obtain the necessary revenues and margins to support the future of the company. Tasks may include, but are not limited to:

- Confirming the desired revenues and margins for all products/services

- Confirming all other appropriate and necessary measures for all products/services
- Confirming exit criteria for all products/services
- Gathering data from other colleagues
- Preparing reports for and actively participating in management team meetings and distributing information and recommendations well in advance of scheduled meetings
- Collaborating with colleagues prior to meetings and providing timely and clear explanation of information prior to and during meetings
- Introducing new strategies and product lines, etc.

Supervises direct and indirect reports for the purpose of ensuring that positions have the necessary guidance to accomplish the work of the remainder of the Accounting Department.

Tasks may include, but are not limited to:

- Providing direction, giving instructions, planning, staffing, controlling, directing, providing feedback, monitoring, disciplining, training, coaching, approving leave, clarifying policy and practice, troubleshooting as requested, etc.,
- Assists employees within the different accounting departments to accomplish tasks for the purpose of ensuring information is available for the required monthly reports and accounting to the Board of Directors and Senior Management as required
- Obtaining hard to get information and data from others
- Reviewing finance and accounting work done to ensure accuracy
- Providing advice on how to handle certain transactions
- Complete annual reviews of direct reports, etc.

New Lisbon Telephone Company was founded in 1901 and reorganized into a holding company in 2022, with multiple subsidiaries and four locations in Indiana and Pennsylvania. It offers an excellent opportunity for a dynamic individual to manage the operations of this growing company. The company has approximately 985 access lines in the ILECs and over 4000 Broadband connections in the ILECs and CLECs. Fiber has been deployed in 100% of the ILEC in Indiana and extensively in the CLEC, along with fixed wireless. The company has approximately twenty-one employees in New Lisbon, IN and five in Oval, Pennsylvania. The reporting location for this position is New Lisbon, IN.

New Lisbon Holdings offers a comprehensive benefits package and a challenging work environment. Planned growth in the CLEC and potential future acquisitions should make for an exciting opportunity. The salary is commensurate with qualifications and experience.

To be considered submit a resume and salary requirements with three professional references to:

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